Jerome Abbott

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My Key Qualifications

- **9 years in public accounting and industry accounting**, from Moss Adams audit through senior close and reporting roles at Fastly, Zuora, and Asana.
- **ASC 606 and deferred revenue** owned hands-on at Asana across subscription and professional services contracts, including commissions and related balance sheet accounts.
- Shortened the revenue and deferred revenue close **from 7 business days to 5** by redesigning checklists and standardizing BlackLine reconciliation deadlines.
- **NetSuite, BlackLine, FloQast, Salesforce, and Workday Adaptive Planning** all used daily across Asana, Zuora, and Fastly close cycles.
- Cut revenue-related external audit follow-up requests **from 19 to 8** by tying Salesforce data to NetSuite schedules and building contract memo templates.
- Reviewed and coached **3 junior accountants**, lowering average review notes per file from 5 to 2 through documentation standards and recurring close coaching.
- Multi-entity close and audit experience at Zuora, delivering **27 PBC schedules on time** in the annual audit; CPA licensed in California since 2018.

Experience

Senior Accountant — Asana

Mar 2022 – Present · 4 yrs 8 mos

- Lead monthly and quarterly close for revenue, deferred revenue, commissions, and related balance sheet accounts in a public-company SaaS environment, and review journal entries, reconciliations, and close support prepared by junior accountants.
- Shortened the revenue and deferred revenue close from 7 business days to 5 by redesigning close checklists, sequencing reviews earlier, and standardizing BlackLine reconciliation deadlines across the team.
- Strengthened ASC 606 review support for subscription and professional services contracts, cutting revenue-related external audit follow-up requests from 19 to 8 in the latest annual audit by building contract memo templates, tying Salesforce data to NetSuite schedules, and centralizing technical support for nonstandard terms.
- Built a commissions reconciliation process across new bookings and amortization activity, cutting reconciliation preparation time by 6 hours per month with recurring Excel schedules using XLOOKUP and balance checks.
- Delivered a monthly deferred revenue and billings reporting package used by 4 stakeholder groups, combining NetSuite exports with Workday Adaptive Planning views and flux analysis schedules.
- Coached 3 junior accountants during close, lowering average review notes from 5 comments per file to 2 through documentation standards, examples of complete support, and recurring feedback.

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Senior Accountant — **Zuora**, a B2B subscription billing and revenue software company

Feb 2019 – Feb 2022 · 3 yrs

- Owned journal entries and reconciliations for revenue-related and accrual accounts, including deferred revenue, as part of the monthly and quarterly close in a multi-entity SaaS environment.
- Reduced aged reconciling items in deferred revenue and accrued liabilities from 31 items over 45 days old to 9 within two quarters by establishing a monthly exception log, assigning owners, and clearing legacy items through documented research.
- Implemented a structured close management process in FloQast with owner-level due dates and review checkpoints, improving on-time close task completion from 78% to 96%.
- Improved audit readiness for revenue and contract accounting areas, delivering 27 PBC schedules by the initial due date during the annual audit and preparing technical accounting summaries for selected contracts under ASC 606.

Accountant — **Fastly**, edge cloud platform and infrastructure software company

Jan 2017 – Jan 2019 · 2 yrs

- Standardized monthly balance sheet reconciliations across assigned accounts by building reconciliation templates and reviewer sign-off checklists in Excel, cutting unresolved reconciling items from 14 to 5 over 6 months.
- Prepared journal entries and monthly account reconciliations in NetSuite and supported close reporting and audit schedules for assigned accounts.
- Improved quarter-end expense accrual support by working with department coordinators to validate open invoices and standardize accrual inputs, reducing post-close adjustment entries from 7 to 2.

Audit Associate — **Moss Adams**, public accounting and advisory firm

Sep 2015 – Dec 2016 · 1 yr 3 mos

- Completed assigned audit testing across cash, prepaid, and revenue sections on multiple engagements, finishing 6 engagement sections on schedule during busy season by maintaining organized request lists and tying client support to lead schedules and workpapers.
- Prepared audit workpapers and tested financial statement account balances for middle-market technology and business services clients.

Education

- **San Jose State University** — Bachelor of Science in Accounting · 2011 – 2015

Skills

- **Systems & Tools:** NetSuite, BlackLine, FloQast, Salesforce, Workday Adaptive Planning, Microsoft Excel
- **Accounting Expertise:** ASC 606, Revenue Accounting, Deferred Revenue, Month-End Close, Audit Support, Multi-Entity Accounting

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Certifications

- **CPA** – California Board of Accountancy (2018)