Monique Larsen

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My Key Qualifications

- 11 years in actuarial work across retirement, pension consulting, and annuity valuation, from Lincoln Financial in 2015 through Brighthouse Financial today.
- **ASA** designated (Society of Actuaries, 2021), with a BS in Mathematics from Drexel.
- Leads quarterly reserve analysis for a fixed and indexed annuity block at Brighthouse, delivering **14 consecutive on-schedule quarter-end reporting cycles** across GAAP, STAT, and IFRS.
- Prophet model governance in practice: redesigned control documentation for a key annuity reporting workflow, **cutting review exceptions from 7 to 2 per quarter**.
- Assumption setting backed by an experience study across **1.2 million policy records**, testing lapse and annuitization alternatives and their reserve and profitability impacts.
- Automation with **SQL and VBA**: built a reserve movement and attribution package that saves finance leadership 9 hours each quarter.
- Mentored 3 junior analysts through reporting and model review procedures, lifting **first-pass review acceptance from 68% to 87%** in two quarters.

Experience

Senior Actuarial Analyst — **Brighthouse Financial**, US life insurer focused on annuities and life products

Apr 2022 – Present · 4 yrs 7 mos

- Led quarterly reserve analysis for a fixed and indexed annuity block, delivering 14 consecutive quarter-end reporting cycles on schedule by coordinating valuation inputs, reviewing Prophet outputs, and reconciling results with finance and controllership teams.
- Own quarterly and annual reporting workstreams supporting GAAP, STAT, and IFRS deliverables for annuity liabilities, reserve movements, and cash flow projections.
- Redesigned model control documentation for a key annuity reporting workflow, cutting review exceptions from 7 to 2 per quarter by adding standardized checks, assumption logs, and reconciliation points across Prophet and Excel models.
- Automated a reserve movement and attribution package used by finance leadership using SQL and VBA, reducing quarterly cycle time by 9 hours.
- Completed an experience study on lapse and annuitization behavior across 1.2 million policy records, testing assumption alternatives and summarizing reserve and profitability impacts.
- Mentored 3 junior analysts on reporting and model review procedures, improving first-pass review acceptance from 68% to 87% within 2 quarters through checklists, workpaper reviews, and documentation coaching.

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Actuarial Analyst — **Milliman**, global actuarial and consulting firm

Jan 2018 – Mar 2022 · 4 yrs 2 mos

- Managed annual valuation work for a portfolio of pension clients, completing 22 client valuations in the 2021 cycle, coordinating census data validation, assumption updates, and reporting exhibit preparation in Excel and SQL.
- Built a standardized cash flow projection template with reusable Excel logic, assumption tabs, and validation checks for benefit payment forecasts, cutting model setup time by 30% across 6 recurring engagements.
- Supported year-end accounting and audit requests for pension clients, delivering 18 audit support packages with no reissued exhibits by reconciling valuation outputs, documenting methods, and fielding auditor follow-up questions.
- Prepared pension valuation results, funding projections, and experience study analyses, and presented findings to corporate retirement clients in annual reporting cycles.

Actuarial Associate — **Lincoln Financial Group**, retirement, insurance, and investment services provider

Jan 2015 – Dec 2017 · 2 yrs 11 mos

- Prepared recurring valuation and reporting exhibits for retirement products, supporting in-force business analyses for the retirement product line.
- Streamlined recurring valuation exhibit preparation by consolidating Excel workbooks and adding VBA checks for common data issues, saving 4 hours per monthly reporting cycle.
- Improved assumption documentation for an in-force reporting process by standardizing source references, methodology notes, and change logs, cutting reviewer clarification requests from 5 to 1 per cycle.

Education

- **Drexel University** — Bachelor of Science in Mathematics · 2010 – 2014

Skills

- **Actuarial Modeling & Tools:** Prophet, Excel, SQL, VBA, Power BI
- **Valuation & Reserving:** Valuation, Reserve Analysis, Pension Valuation, Assumption Setting
- **Financial Reporting Frameworks:** GAAP Reporting, STAT Reporting, IFRS Reporting

Certifications

- **ASA (Associate of the Society of Actuaries)** – Society of Actuaries (2021)